



***Meeting of
Children Acts Advisory Board
Tuesday 27th May 2008
Phoenix House***

MINUTES

Present:	Jacinta Stewart (Chair) Nuala Doherty, Michael Donnellan, Cathal Flynn, Phil Hanna, Roger Killeen, Michelle Shannon, Dermot Stokes
Apologies:	Cathleen Callanan, Charlie Hardy, Finbarr Murphy Gerry O'Neill
In Attendance:	Aidan Browne, Jane Craig, Clodagh Thorne
Absent:	Finbarr O'Leary, Robert Murphy

Declaration of Interest in agenda items, by Board Members

- No conflict of interests declared.

1) Minutes

- The minutes of the previous meeting were proposed and subsequently signed by the Chairperson, Jacinta Stewart.

2) Matters Arising

- A memo was circulated giving additional information for the Board from presentation on draft research and communications programme setting out timeframes as requested from April 29th meeting.

3) Chief Executive Report

The Chief Executive reported on the following topics:

- **Network Events**

Two network events have taken place to date. The feedback has been positive. The next two events will take place on 18th&19th June in the Carlton Hotel, Dublin Airport and 25th&26th June in the Louis Fitzgerald Hotel on the Naas Road.

- **Panel Meetings**

It was mentioned for information that an interim report from the National Commission on Restorative Justice was published on May 21st and is available on the department's website – www.justice.ie

- **Juvenile Justice Model, Miami-Dade County, Florida, USA – report circulated.**

Marion Martin, Advisory Officer attended 'Juvenile Justice Model Miami-Dade County, Florida on Friday 16th May. A report on this conference was circulated and briefly discussed.

- **Therapeutic Interventions Working Group**

It was mentioned that the draft guidelines for therapeutic interventions would be available at the August board meeting.

- **Family Involvement in Education Research Launch**

An invitation to attend the launch of 'Family Involvement in Education' was circulated.

- A call for presenters for the 11th World conference of the International Institute for Restorative Practices in '*Restoring Community in a Disconnected World*' was circulated. This three day conference will take place from October 22nd -24th in Toronto, Ontario, Canada.

4) Subcommittee Reports

a) Finance

- In line with the code of practice for the Governance of State Bodies, tenders were sought for the provision of accounts services to the Board. Of the 16 applicants, three were short listed and made presentations to the tender evaluation group on 25th May. Crowleys DFK were selected by the group as the winning tender and their appointment as accounts service providers was recommended to the Board. This proposal was proposed by Roger Killeen, seconded by Michelle Shannon and subsequently adopted by the board.
- The finance report was circulated and it was reported that there was overall no significant variance from the budget.

d) GAL

A GAL Memo was circulated to the board and was discussed in detail.

- The Board agreed that any guidance document must be accompanied by an advisory document that sets the context for the implementation of such guidance and offers solutions for consideration by the Minister.

5) Report from DRM Seminar

- A report on CAAB Evidence to Practice Seminar, Different Response Model: '*Refocusing from Child Protection to Family Support*', held on the 22nd May 2008, in the Gresham Hotel, was circulated and briefly discussed.

6) Annual Report (Final Draft)

- The final draft of the 2007 Annual Report was circulated and board members were asked to review this report and to return any comments to Jane Craig at jane.craig@caab.ie as soon as possible.

7) Launch of Awards

- A memo was circulated outlining the launch of the CAAB awards. This flier also gave details of the process of launching, dates when the launch will take place, an overview of information relating to the awards on the CAAB website and the positive consequences of the awards competition.

8) AOB

- No other business was raised.

The next Board Meeting will take place in CAAB Offices on 24th June at 2pm. Lunch will be available from 1pm onwards.